

Thanks for looking to me as a resource for obtaining loan approval. By assigning me as your single contact to take charge of both the real estate and mortgage transactions together, you will realize substantial savings, simplify the entire process, and receive meaningful information with great service.

Here are the items we need to get started:

- Driver License
- 2 most recent, consecutive, YTD paystubs
- 2017 and 2016 forms for all W-2 (and any 1099, and K-1 income if applicable)
- 2017 and 2016 personal tax returns (Fed only... not CA).
- 2 months most recent complete PDF statements (the full pdf, downloaded directly from bank websites, containing all pages of each monthly statement) for primary checking and asset account(s) to cover down payment, closing costs, and reserves

These items only if applicable:

- Current mortgage statement
- Insurance "Dec Page" on other properties owned
- Complete this "schedule of real estate":

street address	city, state, zip	mkt value	sale, pending sale, or rental?	single family, townhouse, or condo?	gross rent	mortage bal	mortgage pmt	ins/tax/misc
123 Sample Lane	Encinitas, CA 92024	\$ 700,000		sfr		\$ 200,000	\$ 1,285	

Upon receipt of the items listed above, I will originate our file, obtain live pricing, and report back with meaningful information.

Thanks for the opportunity to earn your business.

Seth Chalnick, Broker Shoreline Properties CA BRE No. 01343733 NMLS No. 246403